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PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

CABINET SECRETARIAT

(Establishment Division)

NOTIFICATION

Islamabad, the 28th February, 2017

S.R.O. 126(I)/2017.—In exercise of the powers conferred by section 16A of the National School of Public Policy Ordinance, 2002 (XCIX of 2002), the Federal Government is pleased to make the following rules, namely:—

1. **Short title and commencement.**—(1) These rules may be called the National School of Public Policy Rules, 2017.

(2) They shall come into force at once.

2. **Definitions.**—(1) In these rules, unless there is anything repugnant in the subject or context.—

(a) “Chairman” means the Chairman of the Board;

(431)

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- (b) "employee" means a person appointed in the School on regular basis, but does not include the persons posted on deputation or appointed on contract basis or on work charge basis;
- (c) "Government" means the Federal Government;
- (d) "Ordinance" means the National School of Public Policy Ordinance, 2002 (XCIX of 2002);
- (e) "regulations" means the regulations made under the Ordinance; and
- (f) "rules" means the National School of Public Policy Rules, 2017.
- (g) "Schedule" means the schedule to these rules.

(2) All other words and expressions used but not defined herein shall have the same meaning as are assigned to them in the Ordinance.

3. **Business of the Board.**—(1) The Board may meet as and when required but it shall meet at least twice in a year.

(2) Half of the total membership of the Board shall constitute the quorum for a meeting of the Board.

(3) The decisions of the Board shall be taken by majority of its members present and, in case of a tie, the Chairman shall have a casting vote.

(4) All orders and decisions of the Board shall be reduced in writing.

4. **Removal of a member other than an *ex-officio* member of the Board.**—(1) The Prime Minister, either on the basis of his own information or on receiving a complaint, for removal of a member other than an *ex-officio* member, may direct the matter to be enquired into by any BS-22 officer.

(2) In case of physical or mental disability of a member, other than an *ex-officio* member, he shall be examined by a medical board constituted by the concerned Division on request of Establishment Division. The medical board shall after examination make recommendations for retention or otherwise of the member.

(3) The Prime Minister may decide, in light of the recommendations of the inquiry held under sub-rule (1) or report of the medical board under sub-rule (2), to remove from office the member.

5. **Resignation.**—(1) A member other than an *ex-officio* member or Rector, may resign his office by writing under his hand addressed to the Prime Minister.

(2) The resignation shall not become effective unless it is accepted by the Prime Minister and the member or, as the case may be, the Rector shall not absent himself till acceptance of resignation.

6. **Rector.**—(1) The Rector of the School shall be appointed on contract basis for a non-extendable term of four years subject to provisions of the Ordinance and terms and conditions and eligibility criteria as laid down in the Schedule.

(2) The Rector shall be the principal academic and administrative officer of the School and shall be responsible for proper implementation of the decisions of the Board and for the execution of the programmes of the School in accordance with the Ordinance and rules and regulations made thereunder.

(3) The Board shall finalize a panel of at least three candidates for appointment as Rector, subject to provisions of the Ordinance and the rules and regulations made thereunder.

(4) At any time when office of the Rector is vacant, or the Rector is unable to perform his functions for one reason or the other, the charge of vacant post shall be entrusted to any suitable officer with the approval of appointing authority.

(5) Subject to the provisions of the Ordinance and rules and regulations made thereunder, the Rector shall exercise and perform such other powers and functions as may be determined by the Board.

7. **Removal of Rector.**—(1) The Prime Minister, either on the basis of his own information or on receiving a complaint for removal of the Rector, may desire the matter to be enquired into by any BS-22 officer.

(2) In case of physical or mental disability, the Rector shall be examined by a medical board constituted by the concerned Division on the request of Establishment Division. The medical board after due examination shall make appropriate recommendations for retention or otherwise of the Rector.

(3) The Prime Minister may decide, in light of the recommendations of the inquiry held under sub-rule (1) or report of the medical board under sub-rule (2), to remove from office the Rector.

8. **Directing staff.**—(1) The directing staff of the School shall be posted by the competent authority through the selection committee constituted under rule 9, from amongst the regularly appointed officers belonging to the federally constituted occupational groups or services against fifty percent of the posts in management pay scales as specified in the Schedule.

(2) The remaining fifty percent posts shall be filled through initial appointment in management pay scales through the selection committee constituted under rule 9, from amongst the persons from private sector or academia as specified in the Schedule duly observing regional and provincial and other quotas prescribed by the Government.

(3) The Rector shall designate one of the directing staff as the Chief Instructor.

(4) The directing staff shall perform such functions and duties as may be assigned to them by the Chief Instructor.

(5) On coming of these Rules into force, all existing incumbent Directing Staff shall have to go through the selection process under Rule 9, and shall continue to perform functions under existing terms and conditions till their selection under these rules.

(6) Service as directing staff shall be counted towards regular service to the extent of officers selected from regularly appointed officers belonging to the federally constituted occupational groups or services.

(7) The pension contribution of the officers of federally constituted occupational groups and services posted in the School under sub-rule (1) shall be made by the School.

9. **Selection committee.**—The following shall be selection committee to make recommendations, for appointment or posting of the directing staff, to the Prime Minister through the Establishment Division.—

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| (a) Secretary, Cabinet Division | <i>Chairman</i> |
| (b) Secretary, Establishment Division | <i>Member</i> |
| (c) Secretary Finance | <i>Member</i> |
| (d) Two members of the Board nominated by the Prime Minister | <i>Member/s</i> |
| (e) Rector | <i>Member/Secretary</i> |

10. **Repeal.**—The National School of Public Policy Service Regulations, 2014 are hereby repealed to the extent of these rules but the repeal thereof shall not affect any action or any thing done or suffered thereunder.

Schedule
[Rule 8(1), 9(1) & 9(2)]

S. No.	Name Post	Pay Scale	Qualifications & Experience	Method of Appointment	Appointing Authority	Age Limit
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Rector	Rs. one million per month plus a staff car with driver and medical facilities under MP-I scale	(a) The candidate should be a serving or retired civil servant in BS-22 or equivalent. (b) The tenure of the post shall be a non-extendable term of four years or till attaining the age of sixty-five years, whichever is earlier.	Initial appointment or the appointment of serving BS-22 officer.	Prime Minister	65
2	Directing Staff for NMC	MP-I	<u>Initial appointment</u> (a) Ph.D or M. Phil Degree in Public Policy, Economics, Finance, Management, Public Administration, HRM, Law, Strategic and Security Studies, History, Political Science, International Relations or other relevant subjects of Social Sciences from HEC recognized institution. (b) 22 years Research / Training/Teaching experience in recognized training/teaching/research institution. <u>For Serving Civil Servants</u> 22 years professional experience in public sector in BS-17 and above or equivalent with NMC or NS&WC qualified.	50% through initial appointment and 50% by appointment of serving civil servants	Prime Minister	40-55 years for initial appointment No age limit for serving civil servants appointed under Rule 8 (1)
3	Directing Staff for SMC	MP-I for the Chief Instructor and MP-II for all others	<u>Initial appointment</u> (a) M. Phil or 1st Class Master's Degree in Public Policy, Economics, Finance, Management, Public Administration, HRM, Law, Strategic and Security Studies, History, Political Science, International Relations or other relevant subjects of Social Sciences from HEC recognized institution. (b) 17 years Research / Training / Teaching experience in recognized training/teaching/research institution.	50% through initial appointment and 50% by appointment of serving civil servants	Prime Minister	35-50 years for initial appointment No age limit for serving civil servants appointed under Rule 8 (1)

			<u>For Serving Civil Servants</u> 17 years professional experience in public sector in BS-17 and above or equivalent with SMC qualified.			
4	Directing Staff for MCMC	MP-II for Chief Instructor and MP-III for all others	<u>Direct Recruitment</u> (a) 1st Class Master's Degree in Public Policy, Economics, Finance, Management, Public Administration, HRM, Law, Strategic and Security Studies, History, Political Science, International Relations or other relevant subjects of Social Sciences from HEC recognized institution. (b) 12 years Research / Training / Teaching experience in recognized training/teaching/research institution. For Serving Civil Servants 12 years professional experience in public sector in BS-17 and above or equivalent with MCMC qualified.	50% through initial appointment and 50% by appointment of serving civil servants	Prime Minister	30-45 years for initial appointment No age limit for serving civil servants appointed under Rule 8 (1)

[No. 2/5/2005-T-VI.]

MUHAMMAD SHAHID DAYO,
Deputy Secretary.